**The 7th MCI Project Meeting Agenda**

Team 7

*The 7th MCI group Project client meeting will be held via Zoom at 2:30 pm on 29th April 2021*

**Chair**: Jinchen Song (Team 8)

**Secretary**: Chun Yee Herman Lai

**Attendance**:

Ian Knight (supervisor)

Chun Yee Herman Lai (Team 7)

Fangyu Yuan (Team 7)

Haoyu Wang (Team 7)

Zhendong Shi (Team 7)

Aditya Chourasia (Team 8)

Jinchen Song (Team 8)

Luoyang Xing (Team 8)

Nivedita Potluri (Team 8)

**1 Agenda**

* Prototype overview
* Report problems and solutions
* Report action progress
* Question

**2 Problems and Solutions**

As we worked on the Microsoft Shifts API during the mid-break, we were struggling to get access to the Microsoft Graph which is the platform of getting token from Microsoft Teams, and we found that our student accounts have no authorization to work on Microsoft Graph. So we decided to set up Microsoft developer accounts to get our hands on it, then we will going to put our works back to the student account when we finished our implementation on Microsoft Graph API. At this moment, we have successfully fetched part of the token from Microsoft Shifts.

At the end of midbreak, We have finished most of milestone 1. We now have an app that can read shift from Microsoft Team, including reading the start time, end time and name of the shifts.

**3 Action Progress**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| *No.* | *Action items* | *Person Responsible* | *Due Date* | *Status* |
| 1 | Research on Microsoft Graph & Azure | Chun Yee Herman Lai | 18/4/2021 | Completed |
| 2 | Microsoft Graph API implementation | Chun Yee Herman Lai | 29/4/2021 | In progress |
| 3 | Milestone report | Chun Yee Herman Lai | 30/4/2021 | In progress |
| 4 | UI design | Fangyu Yuan | 18/4/2021 | Completed |
| 5 | UI implementation | Fangyu Yuan | 29/4/2021 | In progress |
| 6 | Milestone report | Fangyu Yuan | 30/4/2021 | In progress |
| 7 | Implementing the function of reading data from Microsoft Team | Haoyu Wang | 18/4/2021 | Completed |
|  | Demo web page development | Haoyu Wang | 25/4/2021 | Completed |
| 8 | Microsoft Graph API implementation | Haoyu Wang | 29/4/2021 | In progress |
| 9 | Adjusting timezone | Haoyu Wang | 30/4/2021 | In progress |
| 10 | UI design | Zhendong Shi | 18/4/2021 | Completed |
| 11 | UI implementation | Zhendong Shi | 29/4/2021 | In progress |
| 12 | Milestone report | Zhendong Shi | 30/4/2021 | In progress |

**4 Question**

For team 7, at this point we have no further questions.

Note: Next meeting will be held on 6th May 2021.